



SESSION 13

Dissemination phase:
Communicating your evaluation
findings and recommendations

Dissemination: Session Outline

Evaluation tools:

- Key stages of dissemination and feedback
- What is the status of evaluation dissemination in INTPA?
- Innovative practices in evaluation dissemination: the virtual tour
- Steps in preparing your dissemination strategy

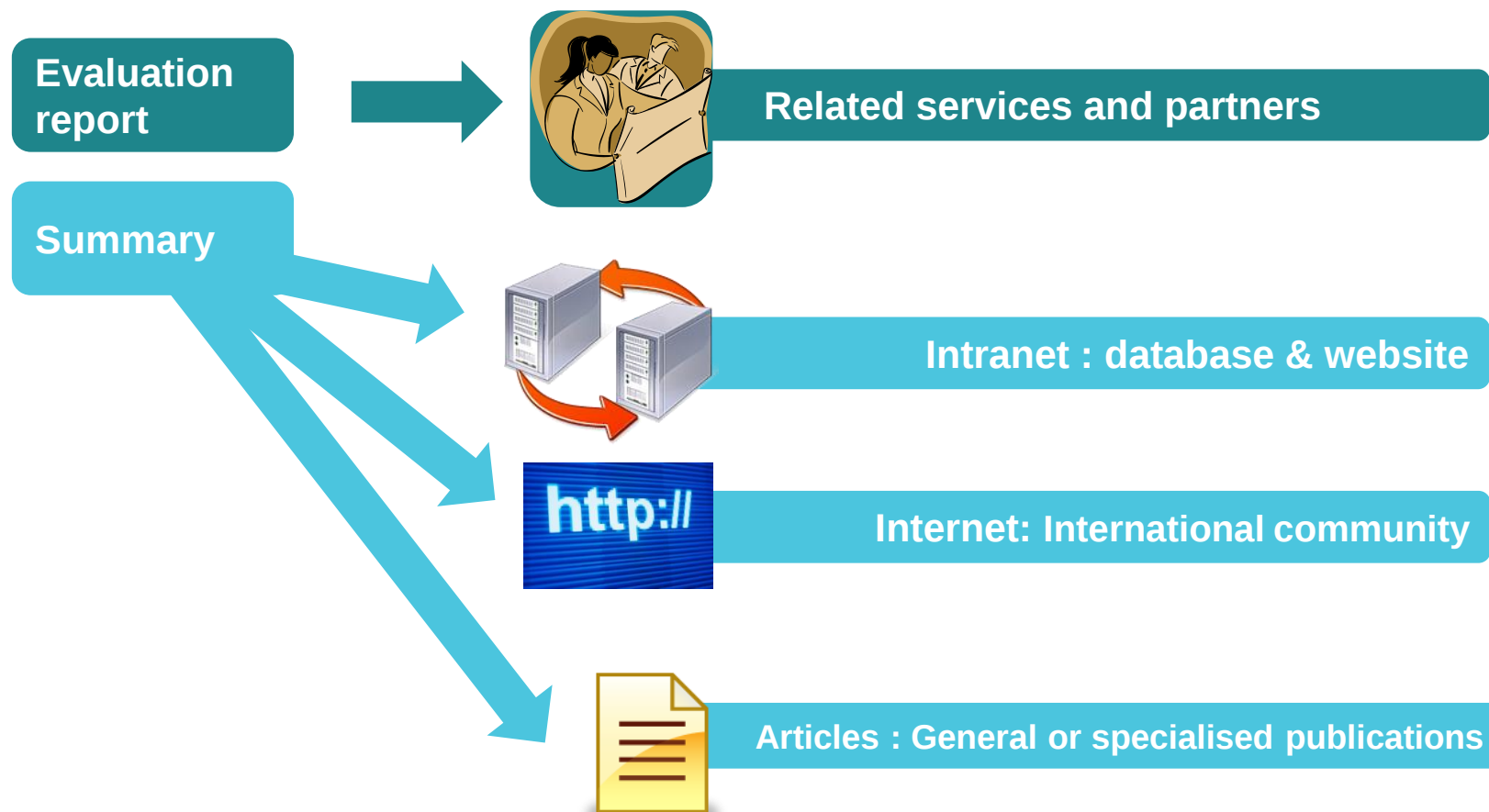




Key stages of dissemination and feedback



Classical channels



Factors hampering the dissemination & feedback process

- The **uptake** of evaluation results is **often hampered by the way evaluation reports are presented**
 - ✓ The **executive** summary is a **standard requirement** but it is **not suitable for non-specialists**
 - ✓ More **innovative formats** can be **used focusing on specific user groups and purposes**

Target an appropriate dissemination & feedback process

- First of all, **think about the audience!**
- **Think about dissemination at the beginning** of the evaluation (gather video material during the field phase to include in a video brief)
- **Foresee a budget for dissemination** if needed (seminar, website, video)
- **Use existing communication channels** if available to avoid duplicating systems (especially for websites)
- **Be innovative** - an evaluation which only ends up on a shelf is a waste of resources



Some alternative ways to disseminate evaluations

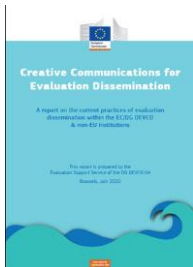
- **Summary sheet as a stand-alone document**
- **Findings table** with a simple **rating system** highlighting **strengths** and **weaknesses**
- **Scorecards** or **dashboards** with key data, quotes, and findings
- **Interactive web-pages** including maps
- **Photo stories**
- **Blogs for interactive discussions** during and after the evaluation and for follow-up on recommendations
- **Multi-media video report**





What is the status of evaluation dissemination in INTPA?

The ESS 2020 Evaluation Dissemination Report



Have you downloaded the ESS 2020 Evaluation Dissemination Report yet? If not, visit this webpage:

https://europa.eu/capacity4dev/evaluation_guidelines/wiki/disseminating-evaluations

EU Evaluation policy & Dissemination

***“Dissemination of evaluation results** is an integral part of the evaluation process. The evaluation manager, in coordination with the key users, systematically prepares for each evaluation a plan for communication and follow-up. It covers the audience (key users and stakeholders), the communication channels (ie: email, PCM platform, Capacity 4 Dev web platform, social media, seminars,...) and the reporting formats (ie: summary, management brief, video, ...).”*

- EU DEVCO Evaluation Matters, 2014

The ESS Studies on dissemination practices

➤ Main finding in 2019:

- 2019 ESS Study on the analysis of a sample of PP evaluation reports within DG DEVCO

‘whilst there are signs that some EU Delegations have started to explore the practice of disseminating evaluation results, it is evident that it is not yet being done in a systematic way and evaluation results are rarely shared beyond EU and partner institutions’

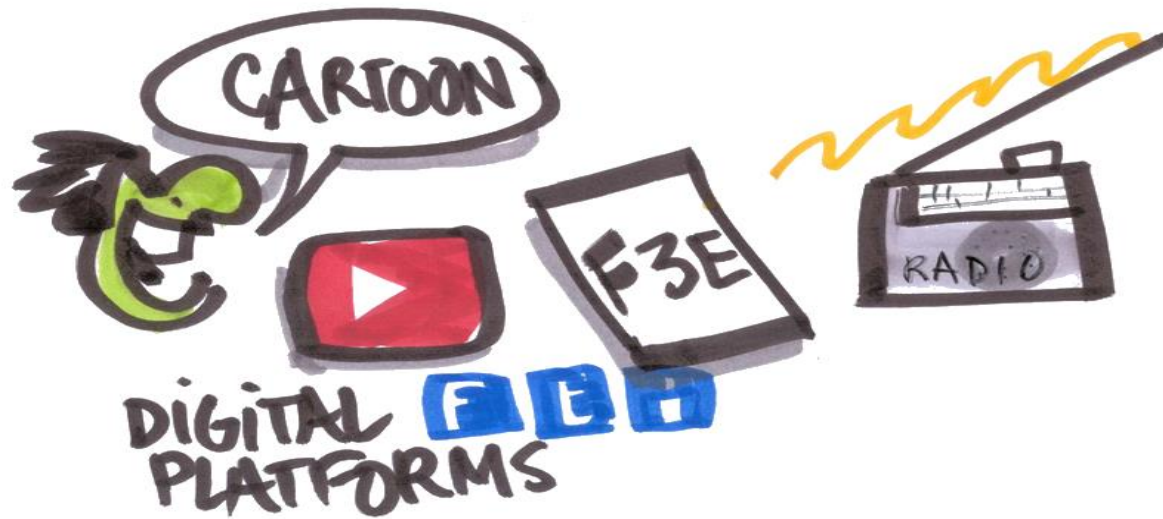
➤ Capitalisation in 2020:

- Gathering **examples of good practices**: Unit D4, 94 EUDs’ websites and Social Media channels, 12 Non-EU institutions (ADB, AfDB, IFAD, WFP, ODI, GCF, UNW, UNICEF, UNFPA, YCI, Insightshare, Oxfam etc.), conducting online Survey and interviews
- Developing **How-to Guides** for some innovative dissemination products



Innovative practices in evaluation dissemination: the virtual tour

Go to menti.com and share your experience of dissemination products



What are the innovative evaluation dissemination products you have seen in the sector?

Innovative evaluation dissemination products: Comparative order of magnitude

HOME

SELECTING PRODUCTS

KEY CHARACTERISTICS TO CONSIDER WHEN CHOSING YOUR DISSEMINATION PRODUCT

CHARACTERISTICS	VIDEO 	PODCASTS 	INFO-GRAPHICS 	BRIEFS 	BLOGS 
Time required	1-12 weeks	1 week	2 weeks (av.)	Variable	1-2 weeks
Expertise	In-house/ video expert	In-house/ comms expert	In-house/ comms expert	In-house/ comms expert	In-house/ comms expert
Length	3-15'	3-30'	2-4 pages	2-4 pages	1-1,500 words
Cost	€2-15,000	€600 (av.)	Max. €2,500	Max. €1,000	In-house prod.





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Steps in preparing your dissemination strategy

Conclusion on dissemination

Communicating and disseminating your evaluation results?

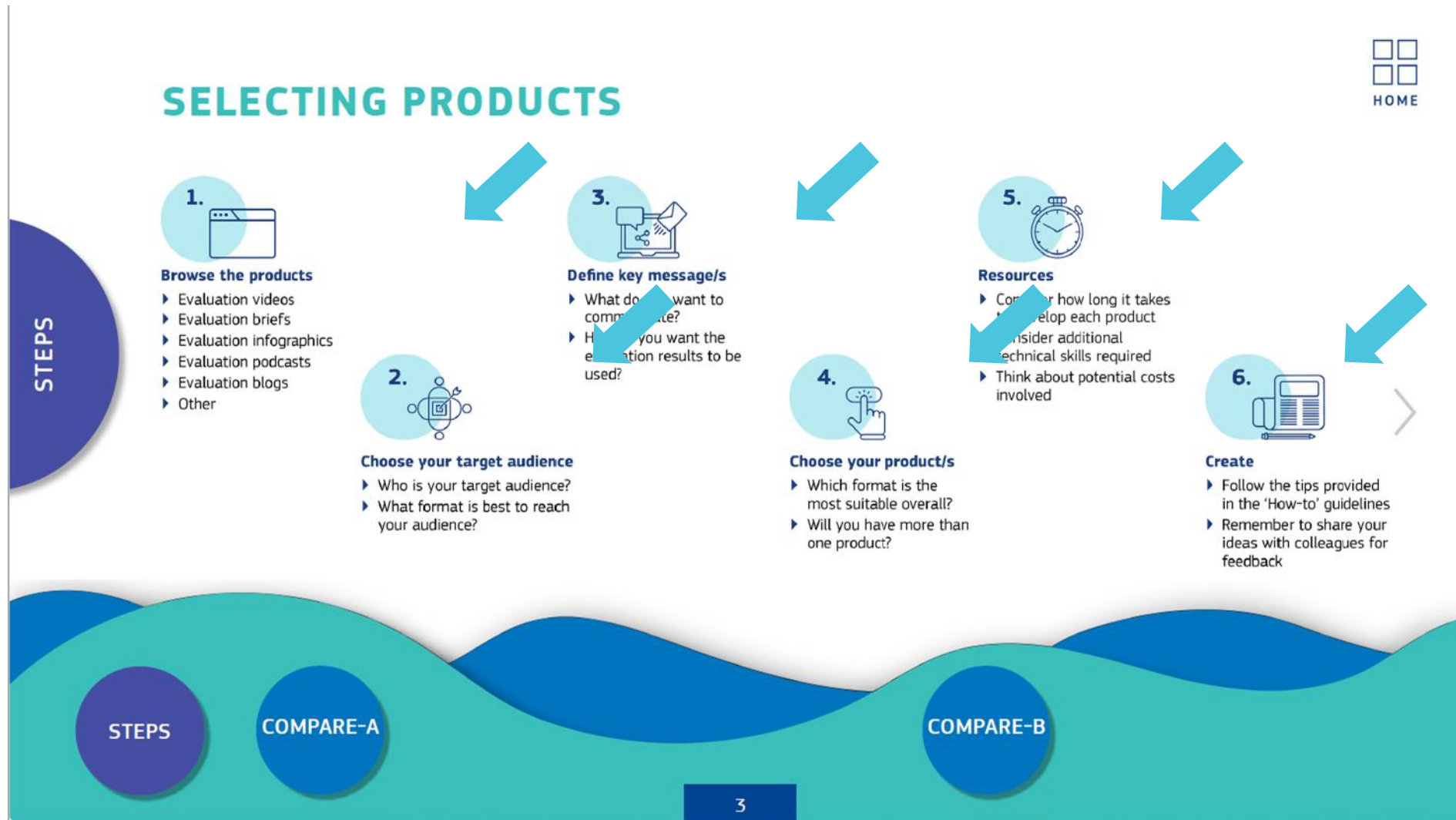
- Evaluation is informed and driven by all Stakeholders' (SHs) needs and experiences
- Evaluation has a clear purpose and scope

Knowledge Transfer

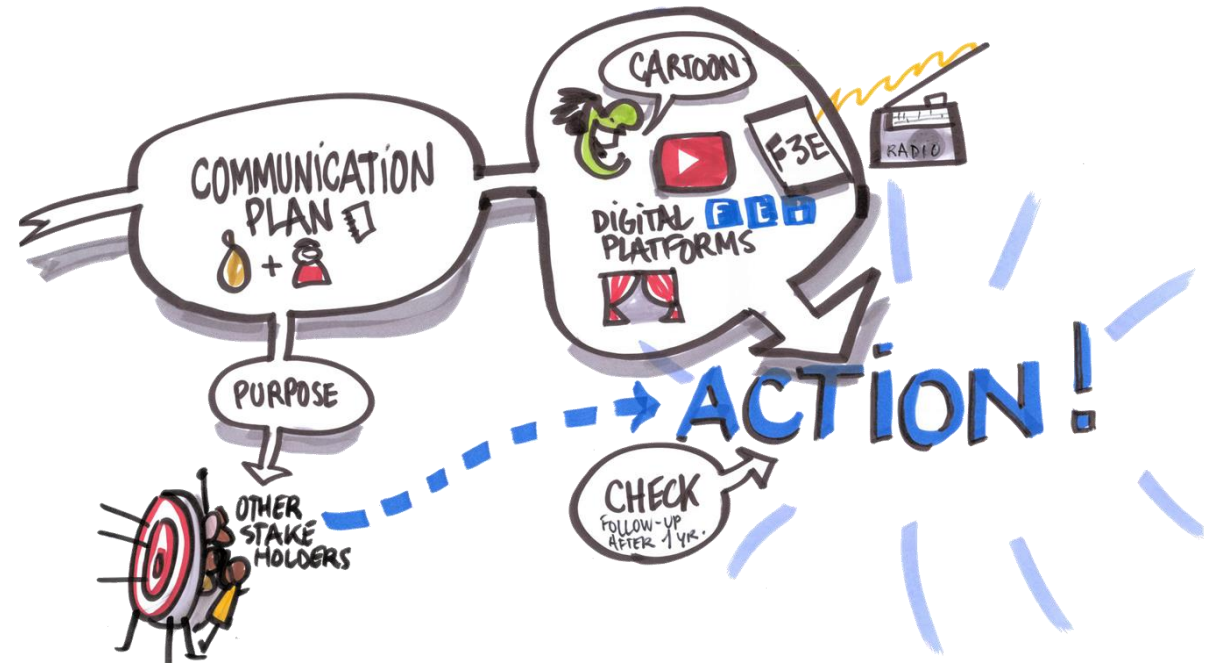


- SHs are aware of evaluation findings
- Decisions & public opinions are made based on evidence

Conclusion on dissemination



Dissemination is key to action... and change !





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